

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2016-17

1. Details of the Institution

1.1 Name of the Institution

MANONMANIAM
SUNDARANAR UNIVERSITY

1.2 Address Line 1

ABISHEKAPATTI

City/Town

TIRUNELVELI

State

TAMIL NADU

Pin Code

627 012

Institution e-mail address

registrar@msuniv.ac.in

Contact Nos.

Vice-Chancellor (O) +919487911000
Registrar (O) +919487901000
Controller of Examinations (O) +919487902000
Finance Officer (O)+919487904000

Name of the Head of the Institution:

Prof. Dr. K. Baskar
Vice-Chancellor

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	-	08.01.2004	07.01.2009
2	2 nd Cycle	-	2.86	08.01.2011	07.01.2016

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- (i) AQAR 2010-11 Submitted to NAAC on 14-09-2016
- (ii) AQAR 2011-12 Submitted to NAAC on 14-09-2016
- (iii) AQAR 2012-13 Submitted to NAAC on 14-09-2016
- (iv) AQAR 2013-14 Submitted to NAAC on 15-09-2016
- (v) AQAR 2014-15 Submitted to NAAC on 15-09-2016
- (vi) AQAR 2015-16 Submitted to NAAC on 21.11.2017

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI

TEI Engineering Health Science Management

Others (Specify)

Social Sciences
Geo-Technology

1.11 Name of the Affiliating University (*for the Colleges*)

Not applicable

1.12 Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*) TEQIP

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="--"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	<input type="text" value="2"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos International National State
Institution Level

(ii) Themes

- Enhancing Research Culture
- Enhancing Teaching Culture
- Enhancing Teaching Skills
- Enhancing the Professional Skills such as soft skills and Interview skills

2.14 Significant Activities and contributions made by IQAC

- Standardisation of daily used format
- Compilation of Reports
- Ensuring the Quality in Teaching – Learning process
- PBAS Format – Standardisation and Scrutiny
- AQAR Preparation

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Standardisation of Formats	The formats which are used on daily basis is standardised. Also PBAS format is standardised.
Defining Procedures	Preliminary action on framing the Internal Quality Assurance System is done.
Implementing e-governance	Computer Training on Word, Excel, Power Point and internet usage have been imparted.
Computer Training to the administrative staff members	Insurance Scheme for the students have been implemented.
Student Welfare	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR is prepared based on the details collected from the University departments. The report will be placed before the forthcoming Syndicate for perusal.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PG(University Departments)	35	-	-	-
PG(Integrated courses)	06	-	-	-
UG	-	-	-	-
PG Diploma	11	-	-	-
Advanced Diploma	01	-	-	-
Diploma	--	1	-	-
Certificate	08	-	-	-
Others	-	-	-	-
Total	61			

Interdisciplinary	-	1	-	-
Innovative	1	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Yes

(ii) Pattern of programmes:

Pattern	Number of programmes
	PG
Semester	35
Trimester	--
Annual	--

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual

Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Syllabi has been revised once in 3 years.

- With the view to provide compatibility in courses offered by various universities, autonomous colleges & deemed universities in Tamil Nadu facilitating the mobility of faculty and students from one university to another and to easily solving the problem of equivalence among courses.
- Effective implementation of CBCS
- Value Addition through supportive courses
- Implementation of UGC Regulation 2016 for Research Programmes

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
130	71	12	47	--

2.2 No. of permanent faculty with Ph.D.

120

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
22	7	3	14	2	6	--	--	27	27

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil	Nil	33
-----	-----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	41	74	20
Presented	70	70	14
Resource Persons	15	66	73

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Teaching

- Academic calendar has been prepared and provided to the students at the beginning of the academic period.
- Smart class rooms are being used for effective teaching – learning.
- Advanced learners are encouraged to involve in research activities. Special training is given to them beyond the class hours for appearing in NET Examination.
- Slow Learners are given additional care.
- Supplementary materials from recent research articles are provided
- Power Point Presentations, video clippings are used as teaching resources.
- Language Labs (English and Tamil) were utilised.
- Guest lectures by eminent scientists and academicians are arranged.

2. Learning

- Embedded tests are conducted in the Department of Education.
- Language Lab is effectively used.
- Remedial classes are conducted for slow learners.
- Students are encouraged to attend Summer Project/Programmes
- Students of Mathematics are encouraged to apply for MTTTS and ATM Program organised by National Board for Higher Mathematics.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Pre-Exam

- The time table for the semester examinations are prepared and displayed in the University website in the first week of every semester. It functions as academic planner, for colleges.
- Hall Tickets are issued with individual Time-table along with Photograph

Post – Exam

- More valuation centres in addition to University campus were arranged for early completion of evaluation.
- **Bar coding** system is adopted in Answer scripts, Attendance sheet, Covers, Mark statement and degree certificates
- Results are communicated to all the Candidates through **oneway SMS at free of cost** as well as published in the University website, from November 2014 examinations.
- **Special Supplementary examinations** are conducted for UG/PG students, those who have failed in only one subject in April session only.
- Downloadable Scanned copy of the answer scripts are uploaded in the website for the students who apply for revaluation.
- Decentralization of valuation under expansive valuation corners was introduced during November 2016 examinations so as to complete the evaluation, result process and publication of results on time.
- Mark Statement / Degree Certificates issued with Students **Photograph and security features.**

Automation

- Online application to register for examination and remit examination fee from April 2017 examinations.
- Online submission of internal, practical and practical marks to ensure accuracy and expedite timely publication of results
- Downloadable Hall tickets with individual Time-Table and Photograph
- Online generation of nominal roll
- Generating Statement of Marks with encrypted data and security features
- Effective functions of paperless office by communicating through e-mail and SMS
- Online Authentication of Certificates received from Secretariat, Government of Tamil Nadu.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

- (i) 245 - U.G Board of Studies members and 225 (Two hundred and twenty five) P.G. Board of studies members have involved in curriculum restructuring / revision of syllabus
- (ii) 116 - Faculty members who are members of U.G. / P.G. Board of Studies attended the curriculum Development workshop conducted on 26.02.2016
- (iii) 167- P.G / Integrated P.G / MPhil. Board of studies members (University departments) have involved in curriculum restructuring / revision of syllabus

2.10 Average percentage of attendance of students

95%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.A. Tamil	4		4			100
M.A. English	16		12	1		81.25
M.A. Sociology	2		1			50
M.A. Journalism and Mass communication	7		2			28.57
MBA Master of Business Administration	28		11	6		60.71
M.A. Economics	3		3			100
M.A History	28	1	27			100
M.Com. Accounting and Finance	14	5	9			100
M.Ed Education	9	3	6			100
M.C.A.. Computer Applications	7	4	3			100
M.C.A.. Computer Applications(Lateral Entry)	26	13	13			100
M.Sc. Botany	8	2	6			100
M.Sc.Chemistry	19	3	14			89.47
M.Sc Computer Science	26	13	12			96.15
M.Sc Electronic Media	6	1	4			83.33
M.Sc Applied Geophysics	18	9	9			100

M.Sc. Bio-Technology	14	11	3			100
M.Sc Mathematics	16	5	6			68.75
M.Sc Organic Chemistry	15	2	6			53.3
M.Sc. Physics	20	7	11	1		95
M.P.Ed Physical Education	30	4	26			100
M.Sc. Statistics	18	4	14			100
M.Sc. Statistics & Information Technology	9	1	8			100
M.Sc. Zoology	15	8	7			100
M.Tech Information and Commn. Technologies	13			11		84.62
M.A. English	29	9	19			96.55
M.Sc. Mathematics	30	9	12			70

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The Chairman of IQAC regularly conducts the meeting of Heads of the University Departments, Deans of Faculties, to review the academic activities related to the teaching - learning process. Suggestions given by them are placed before the IQAC Committee and are implemented based on the Committee's Recommendation. The syllabus coverage is monitored by the HOD periodically and it is verified by IQAC in the mid of Semester.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programmes	08
HRD programmes	02
Orientation programmes	03
Faculty exchange programmes	13
Staff training conducted by the university	09
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	10
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	243	54	3	--
Technical Staff	24	13	2	--

critterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

For promoting research activities the University is adopting the following strategies.

- Experts from various fields are invited to deliver lectures and encourage students to move towards the research
- Faculty members are permitted to attend National /International seminars, conferences and workshops with travel fund from UGC unassigned grant.
- All the faculty members have internet and wifi connectivity and the library facilities to support their research activities.
- University has instituted research fellowships called USRF for the full time research scholars to pursue research
- A seed money of Rs. 30,000 is provided to the young faculty members to initiate research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	26	7	69
Outlay in Rs. Lakhs	24,34,785	5,79,74,541	2,01,54,300	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	187	80	--
Non-Peer Review Journals	--	--	--
e-Journals	--	5	--
Conference proceedings	05	75	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	1	UGC-BSR	10,00,000	8,00,000
	3	DST	87,54,300	44,28,000
	2	ICSSR	16,00,000	8,00,000
	1	DBT	88,00,000	21,10,000
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	1	UGC – SAP- Physics	25,00,000	4,96,800
	1	UGC – SAP – Communication Development of Sports Infrastructure & Equipment	3,55,200	3,55,200
	2		16,12,800	16,12,800
Total			2,46,22,300	1,06,02,800

3.7 No. of books published i) With ISBN .No.

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	10	1	20	--
Sponsoring agencies	UGC (1) UGC,DST-SERB,CSIR (1)	UGC(1)	UGC(1)	--	--

3.12 No. of faculty served as experts, chairpersons

resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
7	1	4	2	--	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	46	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	--	State level	--
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	--
NCC	--	NSS	400
		Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ NSS Volunteers facilitated the public to write Monday petition at district collector office.
- ❖ International Yoga day celebration
- ❖ Awareness programme on “Effect of Environmental Pollution and preventive Measures Clean habits for Clean India on 20.08.2016
- ❖ Environment Awareness programme by Water Educator Fellows Mr. Yoga Nathan and Mr. Muthuraj
- ❖ AIDS Prevention Awareness Human Chain conducted at VOC Stadium Palayamkottai by District AIDS control Unit Tirunelveli to celebrate **International Youth Day**
- ❖ Mother’s day celebration on 10.08.2016

- ❖ International youth day was celebrated along with RRC, YRC and District AIDS prevention and control unit, Govt, Ayurveda College, Resource person: Sahaya Jeyalitha, social worker of ART
- ❖ Celebrated 71st Independence Day on 15.08.2016
- ❖ adopting school and to concentrate on their improvements and their skills and also the volunteers help the students in grammar and one of the volunteer stitch dress for five students
- ❖ Placement programme for final year students by LIC
- ❖ Dr. A. P. J. Abdul Kalam's Remembrance Day
- ❖ NSS DAY CELEBRATIONS – LEGAL AID AWARENESS PROGRAMME – 27.09.2016
- ❖ Dengue awareness on 08.09.16 & 09.09.16
- ❖ NSS Orientation Programme on 09.09.2016
- ❖ Road Safety awareness on 19.09.2016
- ❖ Monday petition writing on 19.09.2016
- ❖ NSS Unit of our College organized an awareness program to NSS volunteers on 12.09.2016 Mr. Siva Subramanian (Corporation Commissioner) was the Chief guest. He highlighted the importance of cleanliness and the need to eliminate the plastic in our day to day life and make the significance of plastic free environment
- ❖ NSS & MSW together conducted an orientation programme for Eye Protection & Eye Donation on 08.09.2016
- ❖ Blood Donation Awareness Programme on 16.09.2016 in the forenoon
- ❖ AIDS Awareness Programme on 16.09.2016 in the afternoon
- ❖ MSU COLLEGE, Kadayanallur NSS UNIT NO. 07 team got "BEST SOCIAL SERVICE" award from Zone president Mr. Sankara narayanan, JCI India, Mr.Mohamed Abubaker MLA Kadayanallur assembly.
- ❖ One day seminar on THE ROLE OF NSS VOLUNTEERS on 01.09.2016
- ❖ Coastal Cleaning Programme on 17.09.2016

- ❖ Free Eye Check Up Camp on 15.09.2016
- ❖ An Herbal Plant added to the herbal garden on 01.09.2016
- ❖ Trees Planted in National Highway on 24.09.2016
- ❖ Kakkan, Kamaraj, Karaiyalar Award (3k) of TEAM trust for meritorious service received
- ❖ Redington International has recognized the service of our teachers and awarded sahyog Award
- ❖ NSS & ECO club of JPCAS organized an awareness rally on ozone layer depletion
- ❖ Law Awareness Programme on 14.10.2016
- ❖ Distribution of Nilavembu drinking water on 07.10.2016 & 26.10.2016 more than 1500 persons were participated and drunk
- ❖ 50 volunteers and the programme Officer celebrated the world literacy day with the kani tribal people of Thachamalai village. A survey of literate on illiterate people were taken by the volunteers. An interaction was held between the people and students to know about their life style, culture and beliefs. Singing and elocution competitions were held and prizes were distributed. Mr Rajan, Panchayat president made all the arrangements and delivered a talk on the importance of education and advised all to pursue education by some means.
- ❖ Disaster Management Programme on 08.10.2017
- ❖ Youth Awakening Day Celebrations
- ❖ Monsoon Safety Awareness Training Programme was conducted at our College premises in association with the TamilNadu Fire and Rescue Services, Pettai. Mr. Ganesan, Fire Officer Tamil Nadu Fire and Rescue Services, Pettai and his team conducted the Training Programme. Various Rescue methods were practically demonstrated and the volunteers are also trained
- ❖ Five of our NSS Volunteers participated in the Adventure camp and National Integration camp Selection on 7th October 2016
- ❖ Marimuthu.J and Kanthakumar.S. were selected for National Integration Camp and Adventure Camp respectively
- ❖ Fifteen of our NSS Volunteers participated in the National Seminar on Dr. Ambedkars 125th Birthday – Drawing Exhibition –

Art Show held at Centenary Hall Palayamkottai Organized by Manonmaniam Sundaranar Universtiy on 8th October 2016

- ❖ Campus cleaning Preparative work for the Plantation was done on 14th October 2016
- ❖ Conducted Dr.A.P.J Abdul Kalam Memorial Day & Youth Awakening Day Rally on 17.10.2016, Principal Inaugurated the Rally and accompanied by Dr. P.Bala Subramanian and NSS PO's Dr.K.Subramonian, Dr. A. Sivagurunathan and thiru. V.V. Shankar Nearly 150 Students Participated in the Rally
- ❖ Seminar on Character Cultivation at District Science Centre , Kokkirakulam, Tirunelveli 12.11.2016
- ❖ Blood identification camp 01.10.2016
- ❖ Demo class on First aid and rescue 01.10.2016
- ❖ A ONE DAY WORKSHOP ON DISASTER MANAGEMENT 02.10.2016
- ❖ Mahatma Gandhi jayanthi 02.10.2016
- ❖ Eye Check up Camp 03.10.2016
- ❖ One day orientation - Disaster Management 05.10.2016
- ❖ Blood Identification Camp 06.09.2016
- ❖ Quit plastic awareness programme 06.10.2016
- ❖ Anti – Drug Awareness Program 06.10.2016
- ❖ Law and General Health Awareness Programme 06.10.2016
- ❖ Female Health Awareness Program 07.10.2016
- ❖ Orientation for first year NSS volunteers 07.10.2016
- ❖ Assisted to write Monday petition on 07.11.2016
- ❖ Free Medical Camp – Pallivilai 09.10.2016
- ❖ Saraswathi Pooja 10.10.2016
- ❖ Onam Celebration 12.09.2016
- ❖ DIGITAL INDIA SEMINAR / TRAINING 13.10.2016
- ❖ Monday petition 14.11.2016

- ❖ Rally on World Ozone Day 16.09.2016
- ❖ Rashtriya Ekta Diwas 16.11.2016
- ❖ Awareness programme on Mobile banking and its uses 17.10.2016

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Multipurpose Gymnasium	--	--	UGC XII Plan Grant	98,00,000/-
Indoor Sports Building	--	--	UGC XII Plan Grant	60,00,000/-
Construction of the first floor over existing Si.Pa Building (Dept of MBA)	--	--	University Fund	40,00,000/-
Building for Gyanvani (Dept of Communication)	--	--	UGC XII Plan Grant	75,00,000/-
Constituent College at Kanyakumari	--	--	Central Govt. Share =Rs.241.66 State Govt. Share=Rs.241.66 University Share=Rs.241.68	7,25,00,000
Constituent College at Kadayanallur	--	--	Central Govt. Share =Rs.241.66 State Govt. Share=Rs.241.66 University Share=Rs.241.68	7,25,00,000
Constituent College at Nagalapuram	--	--	Central Govt. Share =Rs.241.66 State Govt. Share=Rs.241.66 University Share=Rs.241.68	7,25,00,000
Vie-Chancellor's Quarters	--	--	University General Fund	74,00,000
Registrar's Quarters	--	--	University General Fund	60,00,000

Teaching & Non Teaching Staff Quarters	--	--	University Fund, UGC Fund and DD &CE Fund	2,50,00,000
Students Amenity Centre	--	--	Silver Jubilee Fund	27,00,000
Construction of Women's Hostel (Ground Floor)	--	--	UGC XII Plan Grant	1,00,00,000
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	435	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	48,21,546
Others	--	Exam Process Fee	--	4,14,70,000

4.2 Computerization of administration and library

<p>Administration</p> <p>(i) Electronic Communication is encouraged for exchange of information</p> <p>(ii) Library is automated and OPAC available.</p> <p>The Central Library has the following computerized facilities</p> <p>(i) INFLIBNET SERVICES, Anti-Plagiarism Software</p> <p>(ii) A Total of 8,784 E-Journal Titles are available as full text</p> <p>(iii) Created institutional Repository</p> <p>(iv) Membership in American Library , Chennai</p> <p>(v) Library automation Software is being used</p>

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	99,786	5,753,285.6	2600	18,45,251	1,02,386	5,93,78,107
Reference Books	-	-	-	-	-	-
e-Books	150587	-	150587	-	-	-
Journals	54	-	-	-	-	-
e-Journals	7024	-	-	-	-	-
Digital Database	3 Database	-	-	-	-	-
CD & Video	653, Books CDS	-	-	-	-	-
Others (specify)	200, Braille Book and Software	-	-	-	-	-

4.4 Technology upgradation (overall)

- All the Science departments have laboratory with at least 20 computer facilities
- All the clerical sections have individual computers
- Browsing centres are available at Library, Hostel in addition to common internet centre.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- (i) Provided desktop/laptop facility to many teaching staff
- (ii) Workshop on use of SPSS Software was organised by the Departments of Statistics
- (iii) One week training was given on the complete usage of MS Office to the non teaching staff

4.6 Amount spent on maintenance in lakhs :

i) ICT	---
ii) Campus Infrastructure and facilities	37,47,613
iii) Equipments	43,87,329
iv) Others	3,63,18,111
Total :	4,44, 53,053

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The information about the student support services are made available in the notice boards of all the departments. Also the information is made available on website.

5.2 Efforts made by the institution for tracking the progression

- The Chairman – IQAC conducts review meeting with Heads once a month to track the progression of academic activities
- Academic and Administrative audit is conducted at the departmental levels.
- Feedback mechanism is made active and effective
- Automation is implemented for the examination related processes

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
-	1372	53	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
-	-

 Men

No	%
-	-

 Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
88	250	3	679	--	1020	92	272	-	1008	-	1372

Demand ratio : 0.64 Dropout % : ---

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Free TNPSC, UPSC Coaching classes were conducted by the Equal opportunity cell at the university campus
- Free coaching for NET/ SET Examination

No. of students beneficiaries

- 290 participants (P.G, TRB) and 200 participants (Group II)

5.5 No. of students qualified in these examinations

NET	<input type="text" value="7"/>	SET/SLET	<input type="text" value="15"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="--"/>

5.6 Details of student counselling and career guidance

In Every department the faculty members are mentors for the students who provide counselling and guidance to the students allotted to them. In this Tutor / Mentor system students are allotted in the average ratio of 1:20 under a faculty mentor.

No. of students benefitted

All

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	550	173	---

5.8 Details of gender sensitization programmes

- International women's day was celebrated on 08.3.2017. Former Vice-Chancellor of Tamil Nadu Open University, Dr. (Mrs.) Chandrakantha Jeyabalan and winner of Sakithya Akademi, Young Indian Writer Award Ms. Malarvathi of Vellikodu, Kanyakumari District were the Chief Guests. Several literary, artistic and sports competition was conducted to the non-teaching Staff of the University and prizes were given.
- From the year 2017 onwards, a Women Achiever Award was instituted by the Vice-Chancellor Prof. Dr. K. Baskar. This award includes a citation and a cash prize of Rs. 1000. This award is for the women teachers and students of the University and affiliated Colleges who have made remarkable achievements in their Career. This year the award was given to Dr. B. Radha of Communication Department in the teaching faculty Category and Ms. Beautilin Sophia of II- M. A. English , Malankara Catholic College, Mariagiri in the student category.
- With financial assistance from the National Commission for Women, the department of Commerce organised a two day National workshop on legal awareness for women during February 17 and 18 , 2017.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level
International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :

State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	42	4,20,000
Financial support from government	--	--
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs:	State/ University level	<input type="text" value="2"/>	National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>
Exhibition:	State/ University level	<input type="text" value="2"/>	National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

5.12 No. of social initiatives undertaken by the students

- (I) Participation in Blood donation camps.
- (II) Planting saplings in and around the campus
- (III) Pulse – polio immunisation programmes
- (IV) Participation in NSS activities
- (V) Participation in River Cleaning Camp

5.13 Major grievances of students (if any) redressed:

- (I) Facilities available in the Health Centres were enhanced
- (II) Transportation facility for Library are provided

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION AND MISSION OF THE UNIVERSITY

In pursuit of Excellence

“by providing quality education, especially for the rural and the unreached”

“through innovation in teaching, research and Extension activities”.

6.2 Does the Institution has a management Information System

Each administrative unit has their own system. However efforts are under process to integrate various administrative and academic departments. The requirement analysis is being done to implement the centralised MIS.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The outcome based learning is insisted. Each programme has its objectives and it also have course educational objectives and outcomes. CBCS has been followed and it provides enough elective subjects.

6.3.2 Teaching and Learning

- (I) The faculty members submit the annual self-appraisal about their teaching, research and extension activities
- (II) Library and Language Labs are used to ensure the quality in teaching and learning
- (III) ICT tools are utilized for teaching
- (IV) SMART Class Room facility is available in the Departments
- (V) Reports on the feedback obtained from students on faculty and courses are informed to the faculty for quality improvement on teaching methodology
- (VI) Review on syllabus coverage is done once a month
- (VII) Teachers are encouraged to go for activity based learning.

6.3.3 Examination and Evaluation

- Blooms Taxonomy based question setting is being done
- The continuous assessment tests are conducted at regular intervals and the students are assessed on the basis of written tests, seminar presentations and assignments
- Passing Board meeting is conducted to analyze the results in the Department before publication of the result.
- Departments are given 100% autonomy in conducting the examination and evaluation
- Question paper scrutiny is done at the departments

6.3.4 Research and Development

- Seed money of Rs. 30000 is provided to newly recruited faculty for preparing new research proposals.
- University provides fellowships to number of research students.
- Financial support is provided to faculty for presenting their research report in scientific meetings.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The University has a Central Library. In addition many Departments/Centres have Library with international edition books. The books are issued to students and faculty, journals can be accessed by the students and faculty within the campus through internet/WIFI.
- Central Library has a separate thesis section.
- The library has INFLIBNET and DELNET facilities.
- The Library is uploading the awarded Ph.D theses from our end to the INFLIBNET Centre Server, Gujarat. Manonmaniam Sundaranar University is in the top **11th rank** out of 203 Universities signed MoU regarding “Shodhganga” project.
- INFLIBNET Centre is offering web based **Anti-plagiarism** Software Urgund. The remote access is provided to the faculty members.
- **One can access a total of 8,784 E-Journal Titles as full text**
- We can access Nature Journal from 1950 to Current date
- For the Science Direct, We can access 1532 Journal Titles

6.3.6 Human Resource Management

- The faculty members are encouraged to participate and present papers in the National and International forums by way of meeting the financial commitments partially
- Faculty who have joined without Ph.D. degree are encouraged to complete Ph.D. at the earliest
- Assistant Professors are encouraged to attend Orientation Programmes and Refresher Courses organized by the Academic Staff College of the University
- Based on the guidelines of UGC promotion of faculty under Career Advancement Scheme (CAS) is implemented. Performance Based Appraisal System (PBAS) is followed for various stages of promotion
- Administrative sections are grouped under centres and a senior faculty member is nominated as directors

6.3.7 Faculty and Staff recruitment

Government norms are meticulously followed for recruitment and the recruitment is done based on MSU Act and Statues.

6.3.8 Industry Interaction / Collaboration

An exclusive centre named Centre for Industry Collaboration and Placement is available to look after the interaction and collaboration.

6.3.9 Admission of Students

University follows a transparent admission system for all teaching programmes, Ph.D, and selection of JRF/SRF for various government agencies funded projects and University Research Fellowships. For admission to various study programmes, advertisements are issued in leading dailies and the University Website regarding the programmes of study offered in the various Departments. Entrance tests are conducted Merit list of admission in displayed within 2 days in the Department Notice Board.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> ➤ University offers extra seats in all PG courses to the wards of the teaching faculty and administrative staff ➤ Health insurance schemes are available for teaching and non-teaching staff ➤ University has associations for both Teaching and Non-teaching staff which take care of their welfare
Non teaching	<ul style="list-style-type: none"> ➤ University offers extra seats in all PG courses to the wards of the teaching faculty and administrative staff ➤ Health insurance schemes are available for teaching and non-teaching staff ➤ University has associations for both Teaching and Non-teaching staff which take care of their welfare ➤ Festival advance is enhanced to Rs.15,000
Students	<ul style="list-style-type: none"> ➤ BC Fellowships, Scholarships for the wards of BEEDI workers, etc. ➤ Hostel facility. ➤ Sports and cultural facilities. ➤ Limited number of University research fellowships.

6.5 Total corpus fund generated

89,245

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	HOD
Administrative	-	--	--	--

6.8 Does the University / Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

- Online application process
- Examination schedule is prepared well ahead. The schedule is intimated to the students of the University departments and affiliated colleges in advance of minimum 15 days. The schedule is uploaded on the website.
- Supplementary examinations are conducted for outgoing students Who have failed in only one paper.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- The internal assessment tests are conducted and evaluated by the faculty members of the college.
- Autonomous college can have their own curriculum and examination process.
- University does not interfere the administration of affiliated colleges.
- Principals have the autonomy on all the academic and administrative matters.

6.11 Activities and support from the Alumni Association

Alumni Association is well formed and active at the Departmental level. Initiative has been taken to constitute centralised alumni association.

6.12 Activities and support from the Parent – Teacher Association

- Steps are taken to establish centralised Parent – Teacher association in its true form
- At present PTA is functioning at the department level

6.13 Development programmes for support staff

- Computer training has been provided to all the administrative staff
- Informal on job training is provided by the section heads

6.14 Initiatives taken by the institution to make the campus eco-friendly

- LED bulbs are being used to save energy
- Saplings are planted in large numbers
- Plastic cups and plates are not used in the Canteen
- Steps are taken to convert the Campus as solar energized one. Solar street lamps are set up
- Electronic communication is encouraged to create paperless environment

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- New buildings were constructed for Departments of Mathematics, Statistics, English and Library.
- Seed money was provided to the newly recruited teachers.
- Lap Tops were issued to the new faculty members.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Several formats were standardised.
- Examination process were automated
- Student insurance scheme has been implemented.
- Internal Quality Assurance System – Manual is under preparation. .

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Orientation training to all(Teaching, Non teaching staff and Students) is provided periodically
- Quality procedures are well defined and adopted meticulously
- Free education to the trans-genders
- Syndicate, SCAA meetings are conducted regularly

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Usage of plastic is prohibited
- More than thousand saplings are planted
- Saving electricity is emphasized

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (SWOT Analysis)

Strength

- Very good number of publications, citations and h – index.
- Sufficient number of major projects.
- Good Hostel facilities for Boys and Girls with sufficient necessary facilities.

Weakness

- Less number of students from other states and from other countries.
- Limited number of consultancies and revenue from them.
- Limited number of patent sanctioned.
- Inadequate Guest House for visitors.
- Less number of campus placement
- Quarters for Higher Officials.

Opportunities


- Improving the campus placement.
- Academic and research collaboration with industries.
- Development of new innovative and interdisciplinary programmes.

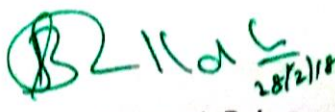
Threats

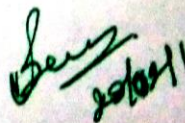
- Increase in annual budget estimate for salary, maintenance etc.
- Competition from private universities and colleges
- Decrease in demand ratio in certain courses

8. Plans of institution for next year

- To construct more buildings.
- To construct quarters for higher Officials.
- To send proposals for Center for advanced studies in ~~the~~ case of some well established departments.
- To build more linkages.
- To promote more collaborative works.
- To introduce Course work in the Ph.D Programme.
- To Introduce Doctoral committees for every Ph.D candidate.


Dr. V. Balamurugan
Director, IQAC


Dr. S. Santhosh Baboo
Registrar


Dr. K. Baskar
Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
